

Position applied for:		
<p>Is the position: Full time: <input type="checkbox"/></p> <p>Part time: <input type="checkbox"/> Permanent: <input type="checkbox"/></p> <p>Temporary: <input type="checkbox"/></p> <p>How did you find out about the post: (Please refer to any publication or website is relevant)</p> <p>Click here to enter text.</p>		

Section 1: Personal details

Surname: Click here to enter text.	Title: (Mr, Mrs, Miss, Ms or other) Click here to enter text.
Forename (s): Click here to enter text. Previous names: Click here to enter text.	
Address: Click here to enter text.	
E-mail Address: Click here to enter text.	
Telephone Number: Click here to enter text.	
Mobile Number: Click here to enter text.	

National Insurance Number: Click here to enter text.
Do you require a Work Permit/Visa to work in the UK? Yes: <input type="checkbox"/> No: <input type="checkbox"/>
Have you ever lived or worked outside the UK for more than 5 years? Yes: <input type="checkbox"/> No: <input type="checkbox"/>
Teacher Number (where appropriate): Click here to enter text.

Should you be invited to interview are there any requirements that we need to be aware of in order reasonable adjustments/alternative arrangements can be made?

Yes: No:

If yes, please provide details so that we can ensure a fair process: [Click here to enter text.](#)

Section 2: Present appointment

Post held: [Click here to enter text.](#)

Current employer: [Click here to enter text.](#)

Date of appointment: [Click here to enter text.](#)

Present basic salary: [Click here to enter text.](#)

Present salary grade or range: grade or range from £ to £

Other allowances: [Click here to enter text.](#)

Brief description of duties

Period of Notice: [Click here to enter text.](#) Last day of service: [Click here to enter text.](#)

Reason for leaving (if no longer employed): [Click here to enter text.](#)

Continuous Service

Continuous Service Date: [Click here to enter text.](#)

Section 3: Previous Employment

Previous Employment (most recent employer first). Please cover the last 10 years or complete employment history if under 10 years and state nature of business.

Name of Employer: [Click here to enter text.](#)

Address: [Click here to enter text.](#)

Postcode: [Click here to enter text.](#)

Position Held: [Click here to enter text.](#)

Dates of employment From: To: [Click here to enter text.](#)

Summary of duties: [Click here to enter text.](#)

Name of Employer: [Click here to enter text.](#)

Address: [Click here to enter text.](#)

Postcode: [Click here to enter text.](#)

Position Held: [Click here to enter text.](#)

Dates of employment From: To: [Click here to enter text.](#)

Summary of duties: [Click here to enter text.](#)

Name of Employer: Click here to enter text.

Address: Click here to enter text.

Postcode: Click here to enter text.

Position Held: Click here to enter text.

Dates of employment From: Click here to enter text.

To: Click here to enter text.

Summary of duties: Click here to enter text.

Name of Employer: Click here to enter text.

Address: Click here to enter text.

Postcode: Click here to enter text.

Position Held: Click here to enter text.

Dates of employment From: Click here to enter text. To: Click here to enter text.

Summary of duties: Click here to enter text.

Break in Employment: If you have had any breaks in employment in the last 10 years, please give dates and details of your activities during these times e.g. unemployment, raising a family, study, voluntary work etc.

Dates	Details
Click here to enter text.	Click here to enter text.
Click here to enter text.	Click here to enter text.
Click here to enter text.	Click here to enter text.

Section 5: Training/courses attended

Title	Provider	Date
Click here to enter text.	Click here to enter text.	Click here to enter text.
Click here to enter text.	Click here to enter text.	Click here to enter text.
Click here to enter text.	Click here to enter text.	Click here to enter text.
Click here to enter text.	Click here to enter text.	Click here to enter text.
Click here to enter text.	Click here to enter text.	Click here to enter text.
Click here to enter text.	Click here to enter text.	Click here to enter text.

Section 6: Personal Statement

Abilities, skills, knowledge and experience.

Please use this section to detail how you meet the requirements of the Person Specification. If you are or have been involved in voluntary/unpaid activities you may also include this information.

Should you need to use additional pages please ensure these are clearly marked.

[Click here to enter text.](#)

Section 7: References

Please provide the details of two people who we may approach with reference to your work experience. One of these should be your present or most recent employer. **If you do not wish your referees to be contacted before your interview please tick the box indicated.** Two satisfactory references will be required before a job offer will be made.

Present employer

Name: [Click here to enter text.](#)

Email: [Click here to enter text.](#)

Occupation: [Click here to enter text.](#)

Address: [Click here to enter text.](#)

Once invited for interview, we will contact the referee nominated

Name: [Click here to enter text.](#)

Email: [Click here to enter text.](#)

Occupation: [Click here to enter text.](#)

Address: [Click here to enter text.](#)

Once invited for interview, we will contact the referee nominated

Section 8: Rehabilitation of Offenders Act 1974

The post for which you are applying is one for which you are obliged to declare **all** convictions.

Do you have any convictions/criminal charges? Yes: No:

If 'Yes' please give details of offence(s) and sentence: [Click here to enter text.](#)

Are you aware of any police enquiries undertaken following allegations made against you, which may have a bearing on your suitability for this post?

Yes: No:

If 'Yes' please give details: [Click here to enter text.](#)

Safeguarding

Have you ever been, or are you currently, the subject of a formal disciplinary proceeding?

Yes: No:

Please give details: [Click here to enter text.](#)

Declaration

Are you related to an employee of Academy Transformation Trust : Yes: No:

If 'Yes' please state name of the employee and the relationship

[Click here to enter text.](#)

Note: Canvassing or failure to disclose will disqualify the candidate

I hereby declare that the information provided is correct

Signature of applicant:

Date:

Section 9: Equal Opportunities Monitoring Form

Academy Transformation Trust is committed to achieving equal opportunities for all and treats all employees and applicants for employment on merit. We do not take into consideration factors that are not relevant to the job including age, disability, marriage or civil partnership, gender reassignment, pregnancy and maternity, race, which includes nationality and ethnic or national origins, colour, religion or belief, gender or sexual orientation (protected characteristics). Our employment records are monitored to ensure that our Equal Opportunities Policy is effective and that amendments can be made if required. Information provided by you will be treated in the strictest confidence and will be for statistical monitoring purposes only.

Disability

The Equality Act 2010 defines disability as a physical or mental impairment which has a substantial and long-term adverse effect on your ability to carry out normal day-to-day activities which has lasted or is expected to last, at least 12 months. Alternatively some conditions, such as severe disfigurement, a diagnosis of cancer, HIV infection, multiple sclerosis or a progressive condition, are also covered under the Act. To help us consider reasonable adjustments required to address your needs to support to overcome barriers in the work place.

Do you consider yourself to have a disability or long-term health condition?

Yes: No: Prefer not to say: Disability Number.....

If yes, which of the following apply to you? (you can select more than one)

Blind or visual impairment: Deaf or hearing impairment:

Learning difficulty: Mental health condition:

Mobility: Physical impairment:

Other disability: None of these:

Prefer not to say:

Age

Date of Birth:

16-24 25-29 30-39 40-49 50-59 60 plus

Nationality

Please specify your nationality:

Ethnicity

White

British: Irish: Traveller of British Heritage:

Any other white background: Gypsy/Roma:

Mixed

White & Black Caribbean: White and Black African: White and Asian:

Any other mixed:

Asian or Asian British

Indian: Pakistani: Bangladeshi: Any Other Asian:

Black or Black British

Black Caribbean: Black African: Any other Black Background:

Chinese

Chinese

Other:

Any other ethnic group: Please specify:

Prefer not to say:

Sexual Orientation

Heterosexual: Lesbian Gay Bisexual

Transgender Prefer not to say

Religion (please indicate what best describes you)

Buddhist: Christian: Hindu: Jewish: Muslim: Sikh:

Agnostic: Atheist: No religion: Other religion/belief: Prefer not to say:

Marital Status

Married Single Prefer not to say:

Windowed Separated Prefer not to say:

Gender

Female: Male: Prefer not to say:

Are you happy for your application to be shared with other schools in the Trust?

Yes: No:

Right to Work in the UK

Do you have the right to work in the UK?

Yes: No:

Do you require a Visa/Work Permit?

Yes: No:

Have you have worked or lived outside the UK for a period of 5 years or more.

Yes: No:

If you have, you will also need to obtain a Certificate of Good Conduct from the Police of that country.