



Mildenhall College Academy

Home to School Transport Contract

Mildenhall College Academy (the Academy) provides free transport on the understanding that the below mentioned student meets the academy's expectations for:

- **Attendance - this should be at or above 95% (long term medical conditions or operations which necessitate longer or more frequent spells of absence will be taken into account)**
- **Behaviour - whilst at the academy or on trips your child follows the academy rules**
- **Behaviour - when travelling to and from the academy your child adheres to the code of conduct specified below.**

Code of Conduct for travelling on the bus:

- Always arrive at the stop in good time and make sure that they have their travel pass. If a pass cannot be produced when asked to do so travel may not be permitted. Travel Passes are valuable and students whose passes are lost, stolen, defaced or damaged must apply for a replacement pass from the Academy at a fee of £5.00. Passes should not be given to anyone else or altered any way.
- Wait in a sensible, safe and orderly manner.
- Find a seat quickly and quietly without pushing and stay in your seat all the time the vehicle is moving. Where the vehicle has seat belts always use them.
- Listen carefully to what the driver says, and for their safety follow any instructions given and not distract the driver.
- Respect other passengers, their belongings and the vehicle. Disruptive behaviour such as vandalism, swearing, smoking or bullying is not acceptable.
- Store belongings under the seat or in any area provided for luggage. Never block the gangway between the seats.
- Make sure all belongings are taken with them when getting off the bus - and take care that coat, scarf or bag is not caught in the door. Do not try to get on or off until the vehicle has stopped and do not push or rush for the door. Property left on the bus should be reported to the academy
- Eating & drinking is not permitted on the vehicle.
- When getting off the vehicle only cross the road when the vehicle has moved away and are able to see clearly in both directions.

The bus should normally run on time but sometimes it could be late due to heavy traffic or other problems. Students should wait up to 20 minutes after the allotted pick up time before reporting the bus late to the parent/Carer. Parents should contact the academy for further advice.

I agree to the above terms & conditions and understand that should my child's behaviour and or attendance falls below the academy's expectations the pass can be revoked.

| Student's Name | Parent/Carer's Name |
|----------------|---------------------|
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Signed & Dated _____