



Mildenhall College
A C A D E M Y



Pupil Consent Form

STUDENT CONSENT FORM – PUPIL PERSONAL DATA

During your time with us we will gather information about you which we will use for various purposes. A Privacy Notice has been provided to you in relation to the use of this information, which is also available on the academy website.

There are some things that we cannot do unless you tell us that we can. We have set these out in the tables attached. Please could you read this form very carefully and tick the appropriate options. This will let us know which of these things you are happy for us to do, and which you are not.

If you are not happy for us to do any of the things in the tables attached then this will not affect your place at the academy. You are completely free to refuse to provide your consent to any of these things. You do not have to provide reasons for refusing your consent, but we are happy for you to give us additional information if you choose to so that we understand any concerns that you have and can take appropriate steps where necessary.

Photographs and Videos

Some of the information in the attached tables includes photographs and videos of you. We assure you that we take very seriously the issue of potential misuse of photographs and videos of our pupils, and have the following measures in place:

The academy will ensure that all pupils are dressed appropriately in any photographs or images/videos that are taken of them whilst participating in activities and events organised by the academy. These may be printed and displayed in the academy or published in newsletters and publicity materials if consent is given by you for this purpose. All photographs and images/videos are stored securely until they are no longer needed at which point they are destroyed. CCTV images are only viewed by those authorised by the Principal for a legitimate purpose.

The academy may provide photographs and videos to the media, or the academy may be visited by the media who will take videos and photographs. When these have been submitted to or taken by the media the academy has no further control over these.

Celebrating Your Achievements and Reporting on Events

As an academy which is part of Academy Transformation Trust we are very proud of the achievements of all of our pupils and we want to be able to celebrate these achievements both within the academy, the wider Trust and with others. We may also want to report on significant events which involve our pupils, such as visits from dignitaries. This will involve providing information about involvement in certain activities such as sports.

	Yes	No
<p>In order to celebrate my achievements I am happy for the Trust/academy to use:</p> <ul style="list-style-type: none"> Photographs of me / videos of me which may include Name / Class / Year Group 		
<p>If you answered NO to the question above please answer this question too.</p> <p>I am happy for the following information to be used <u>but only without</u> photographs or videos of me:</p> <ul style="list-style-type: none"> Name / Class / Year Group 		
<p>If you answered YES to either or both questions above please answer this question too.</p> <p>I am happy for the information selected above to be used:</p> <ul style="list-style-type: none"> On internal screens which may also be viewed by visitors to the academy sites and/or on internal notice boards On the Trust/academy intranet On the Trust/academy website On the Trust/academy social media sites or on external social media sites approved by the academy/Trust In local news media – newspapers, websites and television In national news media – newspapers, websites and television 		

You may change your mind in relation to any of the consents that you have provided at any time. This includes withdrawing your consent to anything that you have agreed to here.

To withdraw your consent to any of the above, or otherwise amend your position, please write to: Mr Skillern, Data Protection Lead.

This consent will otherwise continue until you leave the academy.

Name:

Signature:

Date:

Promoting the Trust/academy

We want to be able to promote the Trust/academy to attract new pupils, and to show the quality of the Trust/academy. As part of this we want to be able to use photographs and videos of our pupils in promotional material. This will include our prospectus and may include promotional videos.

	Yes	No
<p>I am happy for the information selected below to be used for the purpose of promoting the Trust/academy:</p> <ul style="list-style-type: none"> Photographs of me / videos of me which may include my Name / Class / Year Group 		
<p>If you answered NO to the question above please answer this question too.</p> <p>I am happy for the following information to be used <u>but only without</u> photographs or videos of me:</p> <ul style="list-style-type: none"> Name / Class / Year Group 		
<p>If you answered YES to either or both questions above please answer this question too.</p> <p>I am happy for the information selected above to be used:</p> <ul style="list-style-type: none"> On the Trust/academy website In the Trust/academy prospectus On the Trust/academy social media sites 		

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Signature:

Date:

Bio-metric Registration

The academy has a system for registering pupils for KS3 and KS4 practical PE lessons which uses fingerprint recognition. The system works by measuring the distance between the ridges of seven key points. This is stored on a secure central server until you leave the academy. This information could not be used to recreate your fingerprint. No image of your fingerprint is taken or stored.

	Yes	No
I am happy for my fingerprint information to be held by the academy for the purpose of registration.		

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