

Mildenhall College Academy Accessibility Plan 2018-19

Desired Outcomes from actions taken	Specific actions (including CPD)	Achieved by (Date)	Person	Resources	Review RAG
Modifications needed for VI students are refreshed as needed– (anti-glare foil on windows; yellow/black tape on steps etc.)	Where any foil or tape has peeled off this is to be replaced immediately by site staff upon identification.	On going	Site Supervisor	Premises maintenance budget £1000	A
Learning environment is modified to meet the needs of individual students with disabilities	Equip accessible toilet with higher toilet seat to meet needs of two students	September 2018	SENCO	Seat available from MCA6 site – no cost	
Plans for new build academy ensures needs of students, visitors and staff with disabilities are catered for.	All new build facilities will provide the required access to meet the Equalities Act and the needs of the community the academy serves.	On – going	Principal/ ATT Estates Director	£14.8 million	G
Staff and students are competent in being able to evacuate the buildings in the event of an emergency	Emergency evacuation procedures to be practised termly at both sites. Procedure is evaluated and actions taken to modify procedure. Staff and students are trained to use Evac Chair procedures at both sites.	Autumn, Spring and Summer Terms Sept 2018	Principal Academy Manager	£500	G
Pupils with disabilities and medical needs have fair access to trips and extra-curricular events	Review all risk assessments for trips to ensure they include a full evaluation of the risks specific to pupils with disabilities and medical needs.	On-going	Academy Manager		G

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Staff are fully aware of the individual needs of students with disabilities and understand their responsibility in meeting these needs.	Maintain commitment to a well-trained and qualified staff to support the needs of disabled students	On going	Principal/Vice Principal	Staff training – briefing time and Faculty Training time. CPD budget	G
Pupils, parents and others receive all communications from the academy in a format that they can read when requested.	Provide letters and other communications in an easy to read format or larger print. E-copies available to download or to read on screen	On going	All		G
Teachers prepare all resources in a format which is accessible to students with disabilities.	SENCO to provide teaching staff with all necessary information to enable them to modify teaching resources to suit the needs of all students with disabilities. Teaching Assistants use allocated time to prepare resources for students.	On going	SENCO/Faculty Leaders	Reprographic costs –faculty budgets TA time	G G
Students’ needs are met when transferring from other schools to MCA.	SENCO and teaching assistants to visit students at their feeder primary schools to get to know them. Discuss students’ needs with pupil, parents, primary school SENCO/teacher and professionals working with the pupils and plan any adjustments and approaches needed to be made/used at MCA.	From January 2018 From May 2018	SENCO	SENCO and TA time	G

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	Arrange for pupils to make additional visits to the academy prior to starting in September. Support individual students on transition days in July.	From June 2018 July 2018			
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