

Hire Agreement Mildenhall College Academy Facilities

Name of Applicant/Organisation			
Contact Details Name Address Telephone Email			
Purpose of Hire			
Academy Site		Times	
		From	To
Dates			
Facility	Charge	Number of rooms/pitches	Cost
Classroom	£10.25ph for first room £7.18 ph for each additional classroom		
Conference Room	£25.63 ph		
Octagon	£15.38 ph (£30.75ph if AV support needed)		
Dining Hall	£20.50 ph		
Kitchen	£41 +VAT per session		
Drama Studio	£20.50 ph		
Gym	£20.50 ph		
Hall	£20.50 ph		
Pitches (Football, Cricket etc)	£35.88 per pitch per game		
Playing Field (more than 1 pitch)	£25.63 ph or per game		
Changing Facilities	£25.63 per session		
Playground	£10.25 per session		
All Day Unlimited hire (ex gym) 0800-1800	£615		
		Total Cost	
Notes	Extra charges may apply after 7pm Monday to Thursday. A 50% surcharge applies to Friday evenings and 100% surcharge weekends and Bank Holidays. Cancellation charge 50% of the booking, minimum £10		
Certify	I certify that I have read the conditions of hire regulations and agree to abide by them		
Signed (Hirer)		Date	
Signed Mildenhall College Academy		Date	
If hiring includes sporting activities, please give name and qualifications of person responsible:, Where activities include children please confirm that DBS clearance has been received and give the number of the DBS document	Qualification _____ DBS number _____		